

Meeting Minutes
Governing Board- KIPP KC Public Schools

2700 E 18th St, Kansas City, Mo 64127

Feb 26, 2024 5:30 PM

- Meeting was called to order at 5:34 pm by NaTika Rowels, and **Roll Call was taken**. The following board members were present: Charles King, James VanDyke, Na'Tika Rowles, Chris Perkins, Steve Jones, Kevin Smith, Brian Williams, and Melesa Johnson
- **The following KIPP KC Team & Family were present:** Kurt Bunnelle, Mayra Bencomo, Kelley Harden, Ayana Hayes, James Taylor, Dawn Todd, Ryan Davis, Rachel Phelps, Shannon Adams, Josh Swartzlander, India Williams, Abby Baah, Amanda McRae, Jenna Zakrajsek, Nola Faulkner, Veronica Valerio at 6:16
- **The following members of the public were present:** 816-887-6334 - no name
- Public Comments
 - N/A
- Consent agenda
 - Motion to approve:
 - Minutes [December 11, 2023](#) Board Meeting Minutes
 - Minutes [December 28, 2023](#) Board Meeting Minutes
 - [November 2023](#) Check Register
 - [December 2023](#) Check Register
 - Motion was approved by Board, Chris 1st, Charles 2nd
- Finance Committee
 - FY24 Budget Update
 - We met 2/22 to review January Financials
 - We forecast the school's year ending cash balance as \$2.1m, \$280k below budget with 48 days cash on hand.
 - Drop in attendance to 84% continues to impact projected revenue
 - Areas of emphasis for remainder of year:
 - Tightening of internal controls and management of budget lines that are on track to exceed forecast (i.e. food, transportation)
 - Increasing attendance for Spring 2024
 - FY25 Budget Update
 - We have begun projection budgeting for FY25:
 - Loss of ESSER funding will result in a roughly a 2M decrease in revenue
 - Strategies we are exploring to prepare a balanced budget by June 24:
 - Setting feasible enrollment targets and attendance goals for next year
 - Recommendation: 86% attendance goal and 957 target enrollment (PK-12)
 - Discussing potential non-instructional staffing cuts
 - Cutting individual student direct expense lines and operating costs such as vendor contracts where possible
 - This Spring we will closely have to monitor...
 - Waitlists and enrollment patterns this Spring
 - Final WADA amount provided by State
- Academic Committee

- 24-25 Calendar - for approval
 - **Headline:** Seeking Board approval for Calendar (includes min hrs w/ strong buffer)
 - **Key Changes**
 - More instructional days
 - Addresses problem of being close to state minimum for total hours
 - 175 instructional days: matches more closely what our curricula call for
 - 1133 hours: greater than 1044 hours required by MO
 - Mental health days moved slightly
 - Reposition to where days felt needed most
 - Conferences follow a Thursday instructional day / Friday no instruction format
 - Helps us reclaim 2 instructional days
 - 2024-2025 Calendar was approved by Board - Charles 1st, Kevin 2nd
- Transportation 2024-2025
 - **Headline:** Plan is to provide buses Kinder through 12th grade
 - Key details
 - Restores busing to Endeavor Campus
 - Connected to bell schedule changes
 - More fiscally responsible than Assist
 - Decrease in cost of \$200k
 - Internally tiered routes
 - Helps with driver recruitment
 - Helps with reliability
 - Policy Changes
 - Improve discipline handbook for buses
 - Bell Schedule 2024-2025
 - **Headline:** Updated Bell Schedule to support busing
 - Key Changes
 - Wednesday Afternoon PD
 - Addresses need for uniform PD approach across region
 - Wednesdays chosen to support attendance (over Fridays)
 - Surveying parents currently to assess need for after-care on Wednesday
 - Later Endeavor start time: ~20-30 min later
 - Endeavor starts at ~8:25 for students
 - Accommodates tiered busing plan
 - Slightly shorted teacher hours
 - 3hrs less per week than this year
 - Enabled by prioritizing Wednesday for PD
 - Upcoming Academic Dates
 - March
 - 1: End of Quarter 3
 - 4: Start of Quarter 4
 - 5-May 5: Expected Dates, Kurt Bunnelle Parental Leave
 - 5-7: Mock AP Tests at Legacy HS
 - 11-15: Anet Round 3 (grades 2-8)
 - 15: DIBELs reading Test (grades k-5)
 - 21-22: Parent Teacher Conferences
 - 25-29: Spring Break
 - April

- 9-10: Visit from Commission (Insignia Partners) - This visit will be composed of parent, staff, and student focus groups. It will also include a Board interview. No observations. Betsy Brogan is taking the lead on that visit (connecting with Insignia Partners).
 - 9: ACT, Junior Class
 - 22: Board Meeting
 - TBD
 - Next scheduled academic committee meeting
- Governance Committee
 - ED Search - Update
 - Work Renewed - Retained search firm
 - 2/23 - two person team visited both campuses and spent time with Staff and the Regional Team
 - ED JD live today (2/26)
 - Timeline (may shift depending on team and talent availability):
 - 2/12-2/23 - ED JD input window from various stakeholders
 - 2/26 - ED JD posted and outreach to referred candidates
 - 2/26-3/11 - Work Renewed (search firm) screening candidates
 - w/o 3/18 - Work Renewed shares candidates with the selection committee, semi-finalists selected
 - w/o 3/25 - Semi-finalist interviews
 - w/o 4/8 - Finalists selected, and interview prep/scheduling
 - w/o 4/15 - Finalist interviews and reference checking
 - w/o 4/29 - Offer made
- ED Report
 - Paternal Leave Details
 - Julie is on leave...effective today :) See email from her for further details.
 - Kurt is projected to go on leave March 5
 - The following internal staff will serve as points of contact for committees in our absence
 - Finance Committee - Mayra and McRae
 - Academic Committee - Brogan
 - Governance Committee - Mayra
 - Development Committee - India
 - Updates on Co-ED Structure/Approach
 - Communication & Time (1 hour together everyday)
 - Draft of Responsibilities
 - Current Updates to Strategic Plan Progress
- Board meeting was ended by NaTika at 6:25, motion to adjourn Charles 1st, Brian 2nd
- Executive Session
 - 610.021.3 Closed meetings and closed records Authorized